



**Position:** Survey/CAD Crew Chief

**Project Location:** Philadelphia, PA

**Status:** Full-time

**Compensation:** Based on experience

Sci-Tek Consultants, Inc. is a dynamic engineering and consulting firm with 25 years of experience providing value-added answers to the many and varied challenges posed by our clients. With 49 employees located in our Pittsburgh, Philadelphia, and Washington, PA offices, we provide civil, environmental, and geotechnical engineering, and surveying services. We are seeking a **Survey/CAD Crew Chief** who is looking to advance their career and grow in their path to eventual licensure as a Professional Land Surveyor. The successful candidate will assist Survey Manager, participate in and coordinate surveying projects and goal establishment, calculate and verify computations, create and verify sketches and CAD drawings. Review plans, plats, and legal documents to appropriately plan and schedule work, use GPS and survey equipment to collect and validate data:

#### **ESSENTIAL FUNCTIONS / SKILLS:**

1. Understand route surveying, topographical survey, control, and boundary requirements.
2. Strong appreciation and dedication to accuracy, quality, and meeting deadlines.
3. Excellent written and oral communication skills.
4. Ability to manage multiple tasks and work effectively and efficiently in high paced environment with highly motivated professionals.
5. Self-started and ability to work in collaborative efforts in a team environment.

#### **MINIMUM QUALIFICATIONS:**

- Post-secondary education (Associate's degree) LSIT or CST (preferred)
- Proficiency using AutoCAD and Microsoft Office (Word, Excel, PowerPoint and Outlook)
- Familiar with the operation of conventional, robotic and GPS survey equipment
- Be available for occasional overnight travel

*Sci-Tek offers competitive compensation including health benefits and 401K Savings Plan and is an equal opportunity employer that seeks to be a premier provider of innovative, value-added solutions to our clients' many challenges through the application of civil, geotechnical, and environmental engineering, and surveying.*

**To apply, submit a cover letter and resume to: [HR@scitekanswers.com](mailto:HR@scitekanswers.com)**